



# NO SMOKING POLICY

## SMARTIES PRE SCHOOL & OUT OF SCHOOL CLUB

### POLICY STATEMENT

We comply with health and safety regulations and the Safeguarding and Welfare Requirements of the Early Years Foundation Stage in making our setting a no-smoking environment - both indoors and outdoors.

### Procedures

- All staff, parents and volunteers are made aware of our No-smoking Policy.
- No-smoking signs are displayed prominently.
- The No-smoking Policy is stated in information for parents and staff.
- Staff who smoke do not do so during working hours, unless on a scheduled break and off the premises.
- Staff who smoke during working hours and travelling to and from work must not do so whilst wearing a setting uniform, or must at least cover the uniform.
- E-cigarettes are not permitted to be used on the premises.
- Staff who smoke or use e-cigarettes during their scheduled breaks go to [insert suitable non-enclosed locations], or well away from the premises.
- Staff who smoke during their break make every effort to reduce the effects of odour and passive smoking for children and colleagues
- Staff are made aware that failure to adhere to this policy and procedures may result in disciplinary action. It is a criminal offence for employees to smoke in smoke-free areas, with a fixed penalty of E50 or prosecution and a fine of up to E200.

### Legal framework

- The Smoke-free (Premises and Enforcement) Regulations (2006)
- The Smoke-free (Signs) Regulations (2012)

This policy was adopted on:

13th June 2022

Date to be reviewed:

13th June 2025

Name of signatory:

Victoria Hutter

Role of signatory:

Chairman of the Committee

Signed:

13.06.22