



STUDENT PLACEMENTS

SMARTIES PRE SCHOOL & OUT OF SCHOOL CLUB

POLICY STATEMENT

Smarties Pre-School & Out of School Club ('Smarties') recognise that qualifications and training make an important contribution to the quality of the care and education provided by settings such as ours.

As part of our commitment to quality, we offer placements to students undertaking Early Years or Play Worker qualifications and training, including those studying for the CACHE level 2 Certificates and CACHE level 3 Diplomas.

Aim

We aim to provide for students on placement with us, experiences which contribute to the successful completion of their studies and which provide examples of quality practice in early years care and education.

Methods

- We require students to meet the 'suitable person' and where applicable, the safer recruitment requirements of Ofsted.
- We require schools placing students under the age of 17 years with the setting to vouch for their good character.
- We supervise students at all times and do not allow them to have unsupervised access to children.
- Students who are placed in our setting on a short term basis are not counted in our staffing ratios. Students who are over the age of 17 and who are placed at Smarties for longer periods – e.g. a year – may be counted in our ratios provided we consider them to be competent.
- We take out employers' liability insurance and public liability insurance which covers both trainees and voluntary helpers.
- We require students adhere to all of our policies.
- We co-operate with students' tutors in order to help students to fulfill the requirements of their course of study.
- We provide students, at the first session of their placement, with a short induction on how our setting is managed, how our sessions are organised and our policies and procedures.
- We communicate a positive message to students about the value of qualifications and training.



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- We make the needs of the children paramount by not admitting students in numbers which hinder the essential work of Smarties.
- We ensure that students placed with us are engaged in bona fide early years' or play work training which provides the necessary background understanding of children's development and activities.

This policy was adopted on: 16/06/2023

Date to be reviewed: 16/06/2025

Name of signatory: Victoria Hutter

Role of signatory: Chairman of the Committee

Signed: 16/06/2023